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| NEC LOGO  (no name) | **NATIONAL ETHICS COMMITTEE**  **STANDARD OPERATING PROCEDURES** | | |
| **APPLICATION FORM FOR ETHICS REVIEW OF PROGRESS REPORTS** | NEC Form No. | 12 |
| SOP No. |  |
| Version No. | 1 |
| Version Date | 21 December 2015 |

***Instructions to the Researcher: Please accomplish this form and ensure that you have included in your submission the documents that you checked below (in Section 3. Checklist of Documents).***

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| 1. **General Information** | | | | | |
| \*Title of Study |  | | | | |
| \*NEC Code  (To be provided by NEC) | |  | \*Study Site | |  |
| \*Name of Researcher) | |  | Contact Information | | \*Tel No: |
| \*Mobile No: |
| \*Co-researcher (if any) | |  | Fax No: |
| \*Email: |
| \*Institution | |  | | | |
| \*Address of Institution | |  | | | |
| Ethical clearance effectivity period | |  | | | |
| Progress Report | | | | | |
| 1. Start of study | | | | 1. Expected end of study | |
| 1. Number of enrolled participants | | | | 1. Number of required participants | |
| 1. Number of participants who withdrew | | | |  | |
| 1. Deviations from the approved protocol | | | | 1. New information (literature or in the conduct of the study) that may significantly change the risk-benefit ratio | |
| 1. Issues/problems encountered | | | | | |